

Board Work Session Minutes

DATE: December 18, 2017

PRESENT: Chair Mildred A. Council, Vice Chair Anna Barrett Smith, Caroline W. Doherty, Mary Blount Williams, Robert Moore, Betsy Flanagan, Melinda Fagundus, Worth Forbes, and Benjie Forrest

ALSO PRESENT: Dr. Ethan Lenker, Cheryl Olmsted, Dr. Ve-Lecia Council, Debra Baggett, Matt Johnson, Dr. Travis Lewis, Patricia Cannon, Attorney Brian Gatchel, Virginia Gaynor, Alice Lenker, and Media

TIME: 12:03 P.M.

PLACE: Pitt County Office Building, 1717 West 5th Street, Greenville, NC 27834

1) Chair Council called the Board of Education Work Session to order at 12:03 P.M.

2) Finance

Debra Baggett, Chief Finance Officer, requested the Board members complete a questionnaire, from the auditors, regarding internal control. Ms. Baggett shared Budget Amendment #1 2017-2018 with the Board members detailing the amended budget of \$260,392,216.48 including State, Federal, Special Revenue, Capital Outlay, and Child Nutrition. Budget Increases included the following amounts for a total of \$364,514.26:

- State Funds \$97,582.00
- Special Revenue \$24,300.26
- Federal Funds \$192,632.00
- Capital Funds \$50,000.00

Consensus of the Board members was to include this request on the January Board Meeting Consent Agenda.

3) Operations

Matt Johnson, Executive Director of Operations, shared an active projects update with the Board members. The update included Projects from our LOBS 1.

Chicod Phase 2

- 61,000 Square feet project
- Fire marshal walkthrough scheduled on December 19, 2017
- Hosting the first baseball game scheduled on January 8, 2018
- Furniture delivery scheduled the week of January 8-15, 2018
- 7th and 8th grade scheduled to move into the new wing the week of January 24, 2018
- Lockers in the old section scheduled to painted during the Martin Luther King weekend
- Project is ahead of schedule

Minutes Recorder: Carol Rankin

Belvoir Restroom Renovation Project

- Currently working on temporary restrooms
- 300 Wing restrooms are scheduled during the end in January
- Plan to be completed over the summer and ready for next school year
- Cost delayed this project

Woodridge Warehouse

- 3000 square feet will be Transportation offices
- Sprinkler design is scheduled to be complete this week
- Redundant server will be housed in this facility

Transportation Complex

- Farrior and Son started ground work on this week
- Target date for occupancy is next Fall, before Thanksgiving
- Project is on schedule

Early College High School at PCC

- Slab is complete
- Steel installation is ongoing
- Project is on schedule
- Project is scheduled for completion Summer 2018

Stokes School Chiller Plant Replacement (both units)

- 30-year-old equipment
- Turn-Key project by Brady Trane
- Equipment is scheduled to be delivered in January
- Installation is scheduled for February
- 3-month project

J.H. Rose Chiller 01 Replacement

- 30+-year-old equipment
- Equipment is in production
- Delivery of equipment is scheduled the end of January 2018
- Installation is scheduled for February 2018
- This work is in Bid-Out now
- 3-month project

Board members discussed the need and importance for Security Cameras for all PCS buses with Mr. Johnson. Mr. Johnson shared the following information.

- Bus Cameras, along with other needs, are included in LOBS 2
- Meeting is scheduled on January 22, 2018 to discuss LOBS 2 with Scott Elliot

Board members requested a time frame be given to the County Commissioners for the bus camera funding.

Mr. Johnson answered multiple questions from the Board members.

Minutes Recorder: Carol Rankin

4) Exceptional Children's Department Program Compliance Audit Results

Virginia Gaynor, Director of the Exceptional Children Program shared a detailed presentation and explained in detail the recent Program Compliance Review (PCR) with the Board members. Project Leaders, Patricia Cannon and Alice Lenker were also present for the presentation.

Ms. Gaynor's presentation included the following.

- The purpose of the Program Compliance Review
- PCR occurs every 5 years
- The monitoring team consists of North Carolina Department of Public Instruction Exceptional Children Department and is led by a Regional monitor
- Core components are Student record review, Interviews regarding EC process, Student Services verification, LEA resources, and Licensure
- Lakeforest, Wahl-Coates, E.B. Aycock, Hope Middle, D.H. Conley and J.H. rose received a Full review
- Full reviews included student attendance, discipline, grades, achievement levels from state-mandated assessments, and categories of eligibility
- All seven high schools received a partial record review

Student Profile: Areas reviewed and compliance percentages

- Attendance 88%
- Discipline 100%
- Grades 76%
- State Testing 24% scored a Level 3 or greater

The Corrective Action Summary

- 31 areas of 100% compliance
- 4 areas greater than 90% compliance
- 4 areas of less than 80% compliance

Ms. Gaynor answered multiple questions from the Board members.

5) Board Training Updates

Caroline Doherty invited Board members to attend the upcoming NSBA Advocacy Institute in February 2018. Chair Council asked Board members if they were interested in attending the April 2018 NSBA Annual conference held in San Antonio Texas. Mary Blount Williams, Chair Council, and Robert Moore stated they were interested in attending. The NCSBA January 2018 Policy Conference held in Raleigh was also discussed. Chair Council and Robert Moore plan to attend.

Benjie Forrest made a motion, with a second from Caroline Doherty. The Work Session adjourned at 1:54 P.M.

Respectfully Submitted,

Mildred A. Council, Chair

Dr. Ethan Lenker, Secretary

Minutes Recorder: Carol Rankin